

FERPA Release Form (External Advisor)

The **UC San Diego Academic Integrity Office** will not release information about your education and/or disciplinary record without your written consent. To grant your external advisor access to your UCSD Academic Integrity records, you must complete, sign, and submit this form.

STUDENT ID NUMBER

STUDENT FIRST NAME

STUDENT LAST NAME

DATE OF REQUEST

EMAIL ADDRESS

ACADEMIC INTEGRITY CASE NUMBER(S)

I request/authorize that the following individual:

FIRST NAME

LAST NAME

RELATIONSHIP TO STUDENT

EMAIL

is authorized for the above identified case number to the following *(Check all that apply):*

Receive Correspondence

Attend Resolution Meeting with me as an advisor

Attend AI Review II Meeting with me as an advisor (if applicable)

I hereby acknowledge and understand that the above information will be released to the stated individual on the following basis:

One time only

Until the end of the current academic year (June 30, 20____)

Until this authorization is rescinded by me in writing. (No expiration date)

By signing below, I acknowledge and agree to the following (initial in the space provided):

1. _____ My advisor may participate in my academic integrity process only as authorized above, which may include attending a Resolution Meeting and/or an Academic Integrity Review Board II (this form must be submitted at least 3 business days prior). If I wish to rescind or limit my advisor's participation, I must notify the Academic Integrity Office (AIO) in writing at aio@ucsd.edu.
2. _____ My advisor may provide me with support, guidance, and advice, but may not speak on my behalf at any stage of the process.
3. _____ Training resources for advisors are available on the AIO website at academicintegrity.ucsd.edu.
4. _____ I am permitted to have only one external advisor actively involved in my academic integrity process at any given time. This includes attendance at a Resolution Meeting and/or participation in an Academic Integrity Review Board II.

E-SIGNATURE

DATE

For Official Use Only
Received by:
Date:

**Return the electronically signed form to Academic Integrity Office at aio@ucsd.edu.
For additional information contact the Academic Integrity Office.**